

School Administrator to School Business Manager Qualifications 2009-10

Level 1 (GCSE D - G)

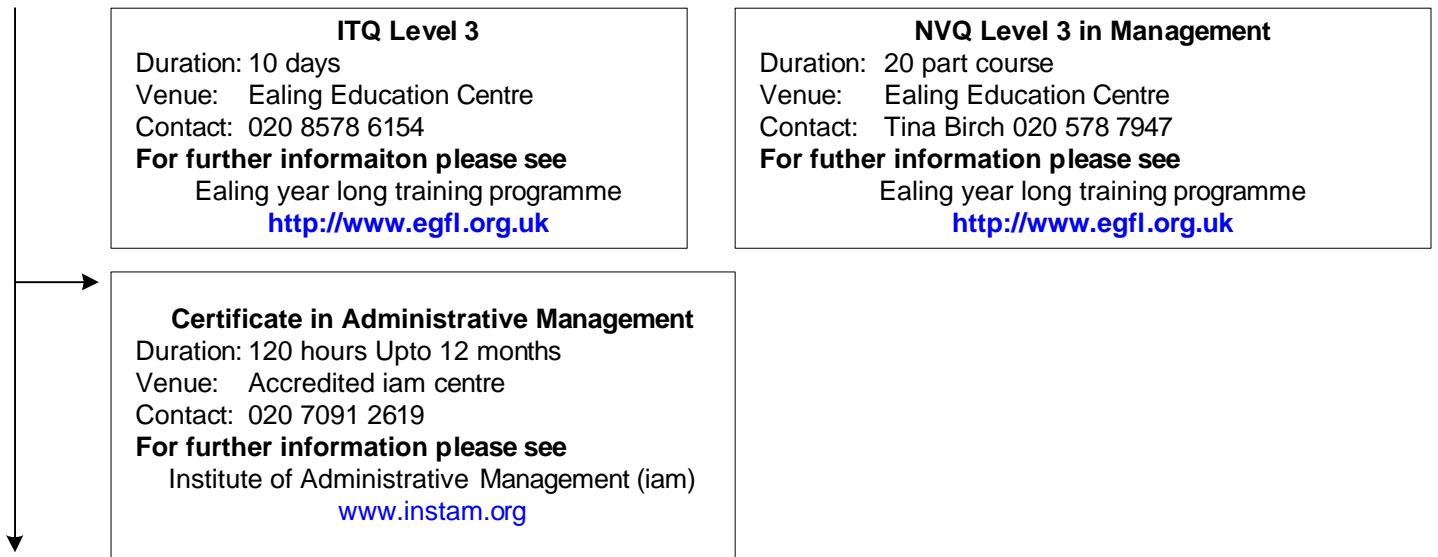
<p>First Aid appointed Persons Course Duration: One day Venue: Ealing Education Centre Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>	<p>First Aid at Work Duration: 4 day course Venue: Ealing Education Centre Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>
<p>DCSF Induction for Support staff Duration: 2 days Venue: Ealing Education Centre Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>	

Level 2 (GCSE A* - C)

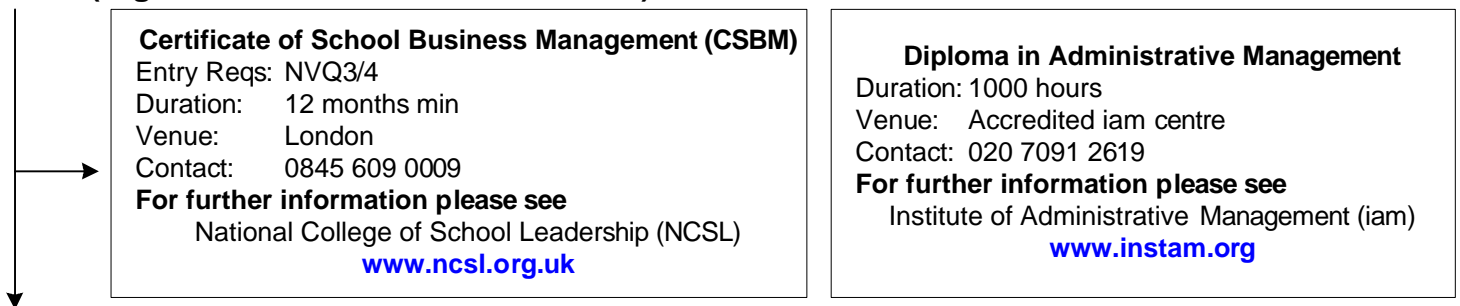
<p>Basic Skills Level 2 in Literacy Duration: 10 Part course Venue: Ealing Education Centre Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>	<p>Basic Skills Level 2 in Numeracy Duration: 15 Part course Venue: Ealing Education Centre Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>
<p>Intensive Literacy Level 2 Duration: 2 Part course Venue: Hayes Campus, Uxbridge College Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>	<p>Intensive Numeracy Level 2 Duration: 3 Part course Venue: Hayes Campus, Uxbridge College Contact : 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>
<p>Team Leading NVQ Level 2 Duration: 11 day course Venue: Ealing Education Centre Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>	<p>ITQ Level 2 Duration: 10 days Venue: Ealing Education Centre Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>
<p>Customer Service (Level 2) Duration: 3 part course Venue: Ealing Education Centre Contact: 020 8578 6154 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>	<p>Support work in Schools (SWiS) Level 2 Duration: 11 part course Venue: Ealing Education Centre Contact: Tina Birch 020 8578 7947 For further information please see Ealing year long training programme http://www.egfl.org.uk</p>
<p>Introductory Award in Administrative Management Duration: 60 hours Venue: Accredited iam centre Contact: 020 7091 2619 For further information please see Institute of Administrative Management (iam) www.instam.org</p>	

School Administrator to School Business Manager Qualifications 2009-10

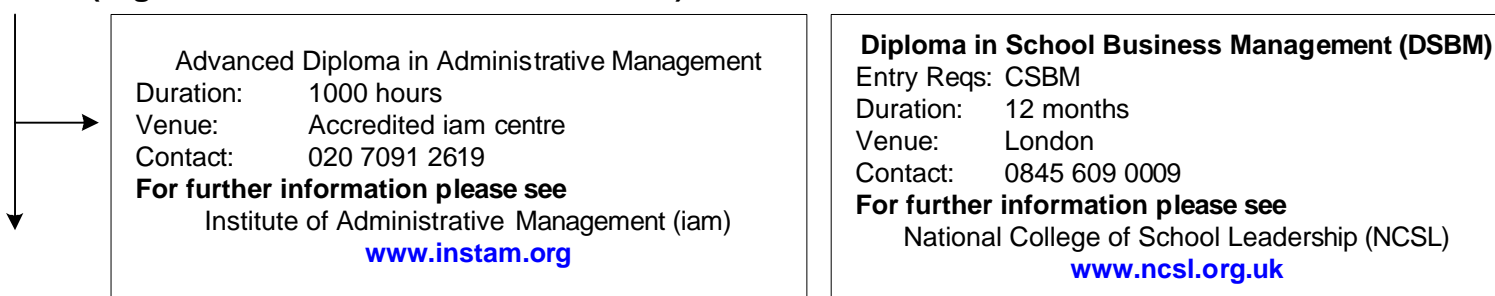
Level 3 (A levels or equivalent)



Level 4 (Higher Education - Certificate Level)



Level 5 (Higher Education - Intermediate Level)



Level 6 (Higher Education - Degree Level)

