

## Health and safety contacts list

Discipline	Section	Main contact details for advice		
		Name	Telephone	Email
Asbestos	Surveys	Steve Dunham	020 8825 7418	<a href="mailto:dunhams@ealing.gov.uk">dunhams@ealing.gov.uk</a>
	Registers	Steve Dunham	020 8825 7418	<a href="mailto:dunhams@ealing.gov.uk">dunhams@ealing.gov.uk</a>
	Management Plan	Steve Dunham	020 8825 7418	<a href="mailto:dunhams@ealing.gov.uk">dunhams@ealing.gov.uk</a>
	Training	Corporate Health & Safety		<a href="mailto:Corporate_health_and_safety@ealing.gov.uk">Corporate_health_and_safety@ealing.gov.uk</a>
Legionella	Risk Assessment	Leigh Simmonds	020 8825 6195	<a href="mailto:lsimmonds@ealing.gov.uk">lsimmonds@ealing.gov.uk</a>
	Written Scheme	Leigh Simmonds	020 8825 6195	<a href="mailto:lsimmonds@ealing.gov.uk">lsimmonds@ealing.gov.uk</a>
	Logbook	Leigh Simmonds	020 8825 6195	<a href="mailto:lsimmonds@ealing.gov.uk">lsimmonds@ealing.gov.uk</a>
	Training	Corporate Health & Safety		<a href="mailto:Corporate_health_and_safety@ealing.gov.uk">Corporate_health_and_safety@ealing.gov.uk</a>
COSHH	Registers	Grace Davey	020 8825 6942	<a href="mailto:daveyg@ealing.gov.uk">daveyg@ealing.gov.uk</a>
	Training	Leigh Simmonds	020 8825 6195	<a href="mailto:lsimmonds@ealing.gov.uk">lsimmonds@ealing.gov.uk</a>
Anchors & Fall Arrest Systems	Testing/Maintenance	Ian Watkins	020 8825 6177	<a href="mailto:iwatkins@ealing.gov.uk">iwatkins@ealing.gov.uk</a>
	Insurance Inspection	Steve Dunham	020 8825 7418	<a href="mailto:dunhams@ealing.gov.uk">dunhams@ealing.gov.uk</a>
Lifts	Testing/Maintenance	Ian Watkins	020 8825 6177	<a href="mailto:iwatkins@ealing.gov.uk">iwatkins@ealing.gov.uk</a>
	Insurance Inspection	Steve Dunham	020 8825 7418	<a href="mailto:dunhams@ealing.gov.uk">dunhams@ealing.gov.uk</a>
	Training	Ian Watkins	020 8825 6177	<a href="mailto:iwatkins@ealing.gov.uk">iwatkins@ealing.gov.uk</a>
Fire Procedures	Risk Assessment	Edward Perier	020 8825 9844	<a href="mailto:periere@ealing.gov.uk">periere@ealing.gov.uk</a>
	Written Procedures	Edward Perier	020 8825 9844	<a href="mailto:periere@ealing.gov.uk">periere@ealing.gov.uk</a>
	Advisory Signage	Edward Perier	020 8825 9844	<a href="mailto:periere@ealing.gov.uk">periere@ealing.gov.uk</a>
	Testing/Maintenance	Edward Perier	020 8825 9844	<a href="mailto:periere@ealing.gov.uk">periere@ealing.gov.uk</a>
	Evacuation Drills	Edward Perier	020 8825 9844	<a href="mailto:periere@ealing.gov.uk">periere@ealing.gov.uk</a>
	Fire Warden Training	Corporate Health & Safety		<a href="mailto:Corporate_health_and_safety@ealing.gov.uk">Corporate_health_and_safety@ealing.gov.uk</a>
Sprinklers	Testing/Maintenance	Ian Watkins	020 8825 6177	<a href="mailto:iwatkins@ealing.gov.uk">iwatkins@ealing.gov.uk</a>
	Training	Sprinkler contractor	Training for the weekly sprinkler bell test can be provided by the sprinkler maintenance contractor	
Emergency Lighting	Testing/Maintenance	Ian Watkins	020 8825 6177	<a href="mailto:iwatkins@ealing.gov.uk">iwatkins@ealing.gov.uk</a>
Heating / Gas Installations	Testing/Maintenance	Ian Watkins	020 8825 6177	<a href="mailto:iwatkins@ealing.gov.uk">iwatkins@ealing.gov.uk</a>
	Insurance Inspection	Steve Dunham	020 8825 7418	<a href="mailto:dunhams@ealing.gov.uk">dunhams@ealing.gov.uk</a>
Electrical, PAT & Lightning Protection	Testing/Maintenance	Ian Watkins	020 8825 6177	<a href="mailto:iwatkins@ealing.gov.uk">iwatkins@ealing.gov.uk</a>
DEC & AR	Procurement	Ian Watkins	020 8825 6177	<a href="mailto:iwatkins@ealing.gov.uk">iwatkins@ealing.gov.uk</a>

## Useful external sources of information and guidance

Ealing Grid for Learning (EGfL) [www.egfl.org.uk](http://www.egfl.org.uk)

EGfL – School safety and site management information <http://www.egfl.org.uk/categories/safety/>

EGfL - Premises Logbook - [www.egfl.org.uk/categories/safety/building/logbook.html](http://www.egfl.org.uk/categories/safety/building/logbook.html)

Department for Education (DfE) – [www.education.gov.uk](http://www.education.gov.uk)  
Formerly the Department for Children, Schools and Families (DCSF)

Fire Safety - Fire safety law changed in October 2006 with the introduction of the Regulatory Reform (Fire Safety) Order 2005. A set of guides has been developed to tell you what you have to do to comply with fire safety law, help you to carry out a fire risk assessment and identify the general fire precautions you need to have in place. This guide is for all employers, head teachers, governors, vice-chancellors, occupiers and owners of premises where the main use of the building or part of the building is for educational purposes. Fire Safety Risk Assessment, Educational Premises Guide - <http://www.communities.gov.uk/publications/fire/firesafetyrisk6>

Health Protection Agency (HPA) - The Health Protection Agency is an independent UK organisation that was set up by the government in 2003 to protect the public from threats to their health from infectious diseases and environmental hazards. It does this by providing advice and information to the general public, to health professionals such as doctors and nurses, and to national and local government. <http://www.hpa.org.uk/>

### [The Management of Communicable Diseases in Schools, Nurseries & Other Childcare Settings](#)

North West London Health Protection Unit contact details – <http://www.hpa.org.uk/webw/HPAweb&Page&HPAwebAutoListName/Page/1160135983520>

Caretakers Website – [www.thecaretakers.net](http://www.thecaretakers.net)  
A website that is written by and dedicated to caretakers of all forms of establishment. Contains general and specific guidance on caretaking duties in schools.

Communities and Local Government – [www.communities.gov.uk](http://www.communities.gov.uk)

Health and Safety Executive (HSE) – [www.hse.gov.uk](http://www.hse.gov.uk)  
Guidance on health & safety, statutory requirements and good practice maintenance regimes. Most documents are available for free download, but some are priced publications.

Adventure Activities Licensing Authority (AALA) – <http://www.hse.gov.uk/aala>  
The aim of adventure activities licensing is to provide assurances to the public about the safety of those activity providers who have been granted a licence. In this way it is expected that young people will be able to continue to enjoy exciting and stimulating activities outdoors without being exposed to avoidable risks of death or disabling injury.

A licence indicates that the provider has been inspected by the Adventure Activities Licensing Service on behalf of the Adventure Activities Licensing Authority, with particular attention being paid to their safety management systems with young people, and has been able to demonstrate compliance with nationally accepted standards of good practice in the delivery of adventure activities to young people, with due regard to the benefits and risks of the activity.'

This area of the site allows you to search for activity providers who are registered with the Licensing Authority as licence holders. Simply select the area of Britain which you are interested in and a list of activity providers will be displayed on screen – [http://www.aals.org.uk/aals/provider\\_search.php](http://www.aals.org.uk/aals/provider_search.php)

Check the Health & Safety Executive's Prosecutions and Notices Databases to find out whether any proposed contractor has been subjected to previous convictions for breaches of safety legislation, has a case going through the courts, or has received any Improvement or Prohibition Notices. Check HSE database for enforcement notices at: [www.hse.gov.uk/notices/](http://www.hse.gov.uk/notices/)

Check HSE database for prosecutions and breaches at: [www.hse.gov.uk/prosecutions/](http://www.hse.gov.uk/prosecutions/)

The Royal Society for the Prevention of Accidents (RoSPA) - [www.rospace.com](http://www.rospace.com)

RoSPA provides play safety advice and information –

<http://www.rospace.com/leisuresafety/adviceandinformation/playsafety/default.aspx>

The Gas Safe Register – [www.gassaferegister.co.uk](http://www.gassaferegister.co.uk)

Check if the gas contractor servicing your equipment is registered. Only engineers registered on the Gas Safe Register can work on any gas equipment.

Association for Physical Education (afPE) supports the delivery of physical education and school sport –

[www.afpe.org.uk](http://www.afpe.org.uk)

CLEAPSS - [www.cleapss.org.uk](http://www.cleapss.org.uk)

CLEAPSS is an advisory service providing support in science and technology. Services cover health & safety, risk assessment, sources and use of chemicals, living organisms and equipment. CLEAPSS also provides advice on technicians & their jobs, as well as the design of laboratories and facilities & fittings for D&T and science rooms. They also provide H & S training to support staff working in Science and Technology, and for H & S advice for Radiation Protection Advisor.

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Planning Portal - [www.planningportal.gov.uk](http://www.planningportal.gov.uk)

Information about the planning system and building regulations