

Welfare and Pupil Access

The service area is responsible for admissions, attendance, child employment and performance, children missing education, choice advice and safeguarding (child protection). There are five teams as below, and the service head of Pupil Access and Welfare is Tom Galvin 020 8825 5501.

Safeguarding (Child Protection)

1. Children's Services safeguarding lead is Tom Galvin, head of pupil access and welfare. Support for policy, procedures and training on 020 8825 5501, mobile 07989 160812.
2. If a child protection concern or allegation arises please refer to Children's Social Care Services via Social Care Contact Centre team on 020 8825 8000 (after hours 020 8825 5000) which refers on to the Referral and Assessment Social Work teams located in Acton and Greenford.
3. Advice and consultation. If unsure about referring, get advice on cases that cause you concern from the Children's Social Care Services Child Protection Advisers, via the admin team, on 020 8825 8930.
4. Please see detailed information about safeguarding in Ealing on the Ealing Grid for Learning (EGfL) www.egfl.org.uk

Attendance, education welfare and children working or performing

Support for individual cases and school procedures for the effective management of absence from the Education Welfare manager, Frank Jenkinson on 020 8825 5973. Each primary school has an attendance Education Welfare Officer and an agreed time allocation. Each autumn the ESW manager meets with every school to review attendance data and agree effective practice to promote good attendance.

The ESW service implements the LA's statutory duties on licensing and ensuring the welfare of children working or performing.

Main round admissions

Main round admission enquiries (including rising 5's and high school transfer) to Head of admissions, Eileen Lustig, on 020 8825 5059 or in her absence to Sally Anne Davies on 020 8825 9662.

In-year admissions

In year, including Fair Access, admission issues should be referred to Head of in-year admissions, Penny MacDonagh on 020 8825 9447.

Detailed information on the in-year admissions process, new for 2010, is available on the EGfL: <http://www.egfl.org.uk/categories/data/danda/analysis/admissions.html>

Children Missing Education (CME)

All enquiries to Penny MacDonagh, CME Lead, on 020 8825 9447 or CME administrator on 020 8825 5121. The LA has a statutory duty to identify and track such children (who are not on a school roll) and the team aims to ensure they access education as soon as possible. Schools play a major role in referring these vulnerable pupils, who include all leavers with unknown destination.