

## About EGfL user accounts

**Ealing Grid for Learning (EGfL) is Ealing Council's communication channel with schools in the borough.**

We provide resources and information for:

- school staff including headteachers, senior leaders, school business managers, finance, facilities and HR staff
- governors and clerks
- Ealing Learning Partnership board, committee members and subscribers
- stakeholders eg NHS, social workers, police.

## Who can have an EGfL user account

- Ealing maintained and academies school staff, governors and clerks
- Ealing Council officers
- Stakeholders eg NHS, social workers, police

If applicable, [register for an EGfL user account](#).

## Why get an EGfL user account?

When you have an EGfL user account you can access:

- restricted content
- private pages
- data and performance reports
- contacts database.

Further restrictions are applied based on whether a school is part of the [Ealing Learning Partnership](#).

- [Get an EGfL user account](#)
- [Request a password](#)
- [What is my username](#)
- [Where do I log in](#)
- [Why do I have to reset my password every time I login?](#)
- [School reports](#)
- [School role](#)
- [School order form](#)
- [User guides](#)

## Get an EGfL user account

Ealing maintained schools staff, academies staff and governors can register for an account using the [EGfL user account registration form](#). We will verify your request for a user account and you will be asked to confirm your email address.

Ealing LA staff can request a user account by sending an email to the EGfL web team at [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk).

Read the [privacy policy](#).

Permission from the headteacher is required for access to [school reports](#) and access to the order form (one person per school only). This type of access only applies to school staff.

## Request a new password

If you have forgotten your password, you can [request a password](#).

## What is my username?

To login you would need your username and password. Please note that **your username is not your email address**.

Your username is mentioned in the automated email you receive when your user account is set up and in the automated email you receive when you reset your password.

If you don't know your username, please email [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk).

## Where do I login?

The [login button](#) is located at the top right hand corner on each web page.

## Why do I have to reset my password every time I login?

Is this something you experience when trying to log in? You are probably using an incorrect username or email address.

Please email [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk) if you don't know what your username is or if you have any other questions.

## Access to restricted content

User accounts are available for school staff and governors at Ealing maintained schools and academies. Most of the content on this website is available without having to login, but some content is restricted (user account required) such as:

- [ELP Leadership](#)
- [Governance](#)
- [Health and safety arrangements](#)
- [LA reports](#)

## Services for schools order form

Access to order forms are restricted to two nominated buyers per school. One of these is the headteacher and the other one is the nominated buyer.

The headteacher can nominate one member of staff to submit their school order form and view the order history. So if you think you need access to the order form and order history, please check with your headteacher first.

Your headteacher can request this access by sending an email to [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk).

## School reports access

School reports are available on your school's page: [find your school's page](#).

As these contain pupil level data, we would need to have permission from the headteacher before access is provided. Ask your headteacher to email us at [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk) to confirm access to school reports is needed.

You must adhere to data protection rules/guidelines when you access, view, download, print, share restricted content from EGfL.

## School role

To receive key information essential to your role it is important that you update your school role title. This is important especially if your role is:

- Attendance officer
- Designated safeguarding lead (DSL) or person
- Mental health lead
- PSHE leads
- Special education needs coordinator (SENCo).

## User guides and quick links

- [User guide for school staff on accessing school reports \(pdf\)](#)
- [Logging in and out of EGfL \(pdf\)](#)
- [Forgotten password/resetting your password \(pdf\)](#)
- [Request an EGfL user account](#)
- [Reset my password](#)

## Contact the EGfL web team

You can contact us Monday to Friday, 9am - 4pm at [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk)

### Related content

[Data protection](#)

#### Contact:

- **Ealing Grid for Learning:** [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk)

### Was this page useful?

- [Yes](#)
- [Neutral](#)
- [No](#)

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