

## Health and safety training matrix

Here is the health and safety training available to all staff within schools. [View and book health and safety training via Ealing CPD online](#)

[The role of school leaders - who does what - HSE Advice on health and safety roles for key school staff.](#)

Refresher periods: Within 3 years including First Aid. Fire Safety Awareness (Site Specific) is every year.

## Mandatory health and safety training

Training	Who
<ul style="list-style-type: none"> <li>Health and safety induction – in-house training by school</li> <li>Fire safety awareness (site specific) - inhouse training by school</li> </ul>	<b>All school staff</b>
Educational visits coordinator - online training	<b>Educational visits coordinator</b>
Fire Warden (half day)	<b>Fire warden</b>
<ul style="list-style-type: none"> <li>First aid at work (3 day)</li> <li>First aid at work requalification (2 days)</li> <li>First aid paediatric (Run by early years)</li> </ul>	<b>First aider</b> <b>Paediatric first aider</b>
<ul style="list-style-type: none"> <li>Asbestos awareness training (half day)</li> <li>Contractor management (full day)</li> <li>COSHH awareness (half day)</li> <li><a href="#">COSHH risk assessment guide on EGfL</a></li> <li>Fire door inspection training (2 hours)</li> <li>Health and safety for premises managers and caretakers (full day).</li> <li>Manual handling (half day)</li> <li>Playground equipment regular inspection training (full day)</li> <li>Risk assessment (half day)</li> <li>Work at height (half day)</li> <li>Water hygiene awareness (half day)</li> </ul>	<b>Premises / site manager</b>
Lone worker safety and difficult situations (half day)	<b>Lone workers</b>
<ul style="list-style-type: none"> <li>COSHH awareness (half day)</li> <li>COSHH risk assessment (guide)</li> </ul>	<b>Staff managing hazardous substances</b>
Accident investigation (guide)	<b>Staff required to investigate accidents</b>
Manual handling (half day)	<b>Staff who move/ handle static loads</b>
Work at height (half day)	<b>Staff working at height (including using ladders and step ladders)</b>

## Recommended health and safety training

Training	Who
Risk Assessment (half day)	<b>All teachers and support staff</b>
<ul style="list-style-type: none"> <li>Accident Investigation (guide)</li> <li>Asbestos awareness (half day)</li> <li>Contractor management (2.5hrs)</li> <li>Health and safety for SBMs and heads (2.5 hrs)</li> <li>Lone worker safety and difficult situations (1 day)</li> <li>Water hygiene awareness (half day)</li> </ul>	<b>School business manager</b>

<ul style="list-style-type: none"> <li>• <a href="#">Accident investigations guide on EGfL</a></li> <li>• Asbestos awareness (half day)</li> <li>• Health and safety for SBMs and heads (2.5 hrs)</li> <li>• Lone worker safety and difficult situations (1 day)</li> <li>• Water hygiene awareness (half day)</li> </ul>	<b>Headteachers</b>
Lone worker safety and difficult situations (1 day)	<b>Staff who have contact with the public</b>
Health and safety for governors (2 hours evening)	<b>Governors</b>
<ul style="list-style-type: none"> <li>• Bodily fluids and sharps (half day)</li> <li>• Electrical safety (half day)</li> <li>• Emergency first aid at work (1 day)</li> <li>• Lone worker safety and difficult situations (half day)</li> </ul>	<b>Premises / site manager</b>

#### **Related content**

[Health and safety](#)

[Health and safety policies and arrangements](#)

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- [Neutral](#)
- [No](#)

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