
Commercial procurement and corporate contracts

Information: save up to 15% on your gas and electricity bill

Are you looking to renew your energy contracts in October 2019?

Our [School Switch deal](#) is already delivering average savings of 15% for schools that switched from January to May 2019.

Our simple system gives you a number of easy-to-use benefits including:

- filter and sort options based on individual school preferences
- a streamlined procurement process
- transparent and fixed pricing that can be accessed in an instant
- a fully compliant procedure
- a dedicated helpdesk to answer any questions you may have

You can read more information about the [School Switch deal](#) on [GOV.UK](#).

Corporate contracts

Schools will have written financial procedures already that should have regard to purchasing issues such as financial limits, purchasing thresholds, effective separation of duties and development of an audit trail.

The buying notes listed below are the corporate contracts used by Ealing Council and are available to schools using the same terms and pricing.

You will need an EGfL user account to access these.

No user account yet? Please use the [registration form](#) on this site

Forgotten your password? Use the 'request new password' functionality on the [login](#) page.

Buying notes

[Cleaning materials buying notes](#) (pdf)

The contract for the supply of cleaning and hygiene materials is with Greenhams.

[Energy buying notes](#) (pdf)

Laser Energy Buying Group provide gas and electricity supplies to all sites.

[Fuel card buying notes](#) (pdf)

Fuel cards are used for buying fuel for council vehicles.

[Lease vehicles buying notes](#) (pdf)

Council policy is to lease rather than buy vehicles. Leasing information is shown on the buying notes.

[Stationery buying notes - Staples](#) (pdf)

From 1 July 2019 Staples UK Ltd now supplies the council with office stationery, computer consumables, and office paper. This contract replaces the contract with Office Depot. Staples will be contacting schools directly to provide details of the new contract.

Commercial and procurement team

Commercial and procurement provide advice and guidance on acquisition of goods, services or works from external suppliers. They are also responsible for the management and delivery of corporate contracts.

The members of the commercial and procurement team who deal with the corporate contracts are based at Perceval House.

Address: 3rd floor SE, 14/16 Uxbridge Road, Ealing W5 2BY

Monday to Friday, from 8.30am to 5.30pm.

Email: procurement@ealing.gov.uk

For your comments email:

- Jamelia Stewart: stewartj@ealing.gov.uk (on maternity leave)
- Kantie Gill: gillk@ealing.gov.uk

Related services

[Procurement advice 2019/20](#)

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- [Yes](#)
- [Neutral](#)
- [No](#)

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