

## End of key stage assessment data collections

Schools have a statutory obligation to record assessment data for pupils at the end of every key stage. These key stages are:

- Early years foundation stage EYFS (reception)
- Key stage 1 year 1 phonics
- Key stage 1 year 2 phonics re-test
- Key stage 1 (year 2)
- Key stage 2 (year 6)

You are required to send EYFS profile (EYFSP), year 1 and 2 phonics and key stage 1 (year 2) information electronically to the local authority (LA) **securely**, whether on S2S via Secure Access, or by Egress Switch.

Schools to send the following data to the LA for checking no later than the deadline dates:

- Year 1 and year 2 phonics - **Friday, 22 June 2018**
- Key stage 1 (year 2) teacher assessments - **Thursday, 28 June 2018**
- EYFS teacher assessments - **Friday, 29 June 2018**

**About these dates:** These dates are much later than usual, which is what the teaching unions have insisted on, but it leaves us less time to check your results and for schools to make any corrections to get everything uploaded to the DfE by the end of summer term, **so if you are able to send in your returns earlier it will give us more time to help you.**

Key stage 2 (year 6) teacher assessments must be submitted directly to the DfE via the [NCA tools website](#) by 5pm on **Thursday, 28 June 2018**.

**About this date:** The DfE will close the website for uploads on the 28th (5pm). You should aim to make your first attempt at uploading earlier in the week, in case there are any issues.

## Useful documents

You can view any of these items by clicking on them once. To save them to your computer, right click on the link and choose 'save as' from the list. Choose a suitable location by clicking on the drop down arrow next to the 'save in' box that appears. Choose somewhere obvious, such as the desktop, and click on 'save'.

### DFE specifications

[2018 EYFSP assessment and reporting arrangements \(GOV.UK\)](#)

[2018 KS1 assessment and reporting arrangements \(GOV.UK\)](#)

[2018 KS2 assessment and reporting arrangements \(GOV.UK\)](#)

## Capita instructions

[End of key stage data processing 2018 \(England\) \(pdf\)](#)

## Ealing step by step instructions

[Primary end of key stage assessment 2018 Ealing schools \(pdf\)](#)

[Key stage teacher assessments – Who should and shouldn't be included \(pdf\)](#)

## Contact us

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### Related services

[Capita SIMS - licences 2018/19](#)

[Access to FFT Aspire 2018/19](#)

### Was this page useful?

- [Yes](#)
- [Neutral](#)
- [No](#)

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