



Update to leaver notification form on Gateway

10 Jun 2025

In response to feedback we have made a small change to the Leaver Notification form on Gateway to provide more options of destination education provision.

School can now either provide:

- The details of the pupil's new school
- Confirmation the school have evidence that the pupil has an application submitted to their new Local Authority or County Council
- Confirmation that the pupil has been withdrawn to be electively home educated
- The date the pupil was referred to CME if you do not have any of the above

An updated step-by-step guide has been attached. This can also be found on [Statutory leavers and joiners | Ealing Grid for Learning](#)



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[Gateway leavers notification step-by-step guide.pdf \(pdf\)](#)

Related content

[Statutory leavers and joiners](#)

Related Services

[Children missing education \(CME\) service 2025/26](#)

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- [Neutral](#)
- [No](#)

Contacts

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Last updated: 10 Jun 2025