

Building and assets

Last updated: February 2025

Choose from the followingAsset managementInformation on asset management, including the asset management plan.InsuranceAdvice on insurance related issues.Fire safetyGuidance on fire safety risk assessment.Premises checklistAnnual premises safety...

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Who to contact in a critical incident

Last updated: February 2025

In the event of a critical incident please inform the Children's Services as soon as possible. The first two names on the contact list are your initial contacts. However, if you are unable to get a response please continue down the list using...

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After the event

Last updated: February 2025

Getting back to normalThe effects of some incidents can reverberate for years. Professor Yule, in his very useful book, 'Wise before the Event', points out that tragedies can bring people together. In some schools the experience is so...

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Emergency planning

Last updated: February 2025

Templates for emergency planning and guidance for critical incidents during a school trip are available in the: Critical incidents manual.Choose from the followingBomb threats and securityChecklist on dealing with bomb threats.Educational and...

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What is the role of the bursar, business manager and resource management advisor

Last updated: February 2025

Read about the different roles and what type of support is given by:School bursarial officerSchool business managerSchool resource management advisorWhat is the role of a school bursarial officer?The school bursarial service are a team of...

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Schools forum

Last updated: February 2025

Schools forum is a forum used by LA to consult on:Any proposed changes to the school funding formula including the financial effect of any such changeThe terms of a proposed contract for supplies and services where the estimated value of the...

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Active travel resources

Last updated: February 2025

Additional active travel resourcesSchool travel calendar (pdf)Dates for your diary to organise engagement. There's also a template to organise your year of activities.Big Walk and Wheel toolkit (pdf)The Big Walk and Wheel is the UK...

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Data analysis

Last updated: February 2025

Ealing Council is a registered data controller under the Data Protection Act 1998.Choose from the followingLocal authority reportsThe latest and archived LA reports.Data and analysis newslettersKeep up-to-date by reading the data and...

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Commercial hub and corporate contracts

Last updated: February 2025

Corporate contractsSchools will have written financial procedures already that should have regard to purchasing issues such as financial limits, purchasing thresholds, effective separation of duties and development of an audit trail.The buying...

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Data collection

Last updated: February 2025

Choose from the following
School census Information and guidance regarding the school census.
End of key stage assessment data collections
Guidance notes for data collection returns.
Children in part time or alternative provision
Data no longer...

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