Children missing education (CME) referral via Gateway

Last updated: September 2025

Following the launch of the embedded Leaver and CMOE Notifications in Gateway last year, we have switched all forms for the Attendance and CME team to this format. The following forms are now embedded into Gateway, and each has its own standalone...

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School place planning and organisation working group (SPPOWG)

Last updated: September 2025

SPPOWG terms of reference, meeting notes, minutes, agendas and papers.(Login to view information)SPPOWG terms of referenceSPPOWG meetings1 July 2025SPPOWG draft minutes 1 July 2025SPPOWG presentation 1 July 202511 March 2025SPPOWG meeting...

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Attendance tasks for schools

Last updated: September 2025

Recommended attendance tasks for schools to carry out:DailyComplete AM registers starting with Y5/6 walk to school childrenFirst day calling - record reasons for absences and select code in the registerInform the pupil's social worker if...

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Statutory leavers and joiners

Last updated: September 2025

Statutory leavers and joiners notificationsAs per the Working together to improve school attendance guidance all schools have a statutory duty in inform the LA when they add or remove a pupil to or from their roll (the admission register)....

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Children missing education (CME) referral flow

Last updated: September 2025

Day 1 of absence and school are unable to contact familyFirst day calling to all parent/carer numbers and emergency contacts.Assess vulnerability. Contact Social Worker if child has one. If child does not have a Social Worker, but is otherwise...

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When to remove a pupil from roll?

Last updated: September 2025

Scenarios1. Has not moved or has moved but is close enough to continue attending:If the pupil has not moved or is still close enough to travel to the current school, they should not be removed from roll. This is an attendance issue.Contact your Link...

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Children missing education (CME)

Last updated: September 2025

The children missing education (CME) service identifies, tracks, and follows up all children who are not receiving suitable education, with the aim of ensuring they are helped to access education as quickly as possible. Attendance, CME and CMOE...

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Attendance

Last updated: September 2025

An EGfL user account is required to view these documents. Register todayGuidance to help improve school attendanceAttendance, CME and CMOE guide This document creates an agreed framework for your school and Ealing's school attendance,...

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Gatekeeping issues for LA officers

Last updated: September 2025

Autumn term 20253 September 2025Summer term 202516 July 20259 July 20252 July 202525 June 202518 June 202511 June 20254 June 202521 May 202514 May 20257 May 202530 April 202523 April 2025Some of the items in the gatekeeping issues listed below...

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Performance tables

Last updated: September 2025

Performance tablesThe DfE's published performance table data for both Key Stage 2 (Primary) and Key Stage 4 (High) for the 2024/25 academic year can be accessed online through the following link: Compare School PerformanceKey Stage 2Ealing...

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