Risk management

Last updated: September 2024

The schools financial procedures provides maintained schools with guidance on a range of financial management processes that are set out as individual sections. It is the intention of the Local Authority (LA) to take all reasonably practicable steps...

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Health and safety policies and arrangements

Last updated: October 2024

You need to login with your EGfL user account to access the arrangements. To register for a user account, please use the registration form on this site (for Ealing maintained schools and academies only). All documents are in (pdf) format...

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SRP level 2 needs Autism / Speech language and communication needs

Last updated: July 2025

Cognition and learningAre likely to have a specific diagnosis of Autism. Some will not have a diagnosis as yet, but may be on a diagnosis pathway and / or have a social communication need or a Speech, Language and Communication Need (SLCN) that...

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Infection control management

Last updated: August 2023

Baseline infection control measures: All schools already have in place baseline infection prevention and control measures that will help to manage the spread of respiratory infections, including Covid-19. These include: Ensuring that all staff and...

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Crisis management

Last updated: June 2024

Stage 1 Initial responseOpen and continue to maintain a personal log of all factual information received, actions taken and the time and date of these events. This is good practice but is essential for many reasons, including the need to give...

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Asset management

Last updated: July 2024

IntroductionIt is important that complete and accurate records of the physical assets at the school purchased from the school budget share delegated monies or other income streams available to the school are maintained and this is the...

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Educational visits policy

Last updated: June 2025

A reminder for schools to follow the local authority's educational visits policy Schools where the local authority is the employer are required to follow this policy. Schools where the local authority is not the employer are encouraged to...

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Data policies and guidance

Last updated: August 2023

Choose from the followingData protectionInformation about the Data Protection Act.Equality Act 2010Advice to help schools understand how the Equality Act affects them and how to fulfil their duties under the Act.Freedom of informationRequirements of...

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Duty clinical manager support

Last updated: April 2024

For use by schools who have bought in to Occupational Health 2024/25 with effect from 7 May 2024.Our duty clinical manager is on hand during our core business hours, 9am-5pm, Monday-Friday, to assist you with general queries relating to...

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Asset management

Last updated: July 2025

School buildings are important in supporting delivery of educational standards. They are valuable assets and need to be managed effectively both on a day-to-day basis and strategically. To assist in the process of strategic decision making, the...

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