

• **Reminder to make use of gatekeeping to communicate important updates to schools**

Last updated: May 2025

Why use gatekeeping? Reduce the burden for headteachers – Coordinated weekly system designed in response to headteacher requirements nationally and locally to help reduce communications burden on them. Up-to-date email addresses - We...

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• **Race equality in education training programme**

Last updated: February 2025

A comprehensive programme of training has been devised that aims to support school leaders to take forward the race equality agenda in their schools. This programme has been developed drawing on the learning from the No Learner Left Behind –...

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• **Section 128 checks for governors**

Last updated: October 2024

In the current Keeping Children Safe in Education statutory guidance (KCSIE), academies must carry out a section 128 check for all new governors / trustees. Ealing recommends that section 128 checks are carried out at the...

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• **Governance - delegation of responsibilities and authorised signatories**

Last updated: September 2024

The schools financial procedures provides maintained schools with guidance on a range of financial management processes that are set out as individual sections. The authorised signatory list and levels should be considered and agreed at a governing...

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• **Rapid checklist for headteachers**

Last updated: June 2024

Action will depend on the nature of the incident. Ensure a full log is kept of all actions taken as they happen as well as information received. Ensure that all staff and pupils are in a place of safety and security. Have emergency services been called?...

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• **Categories of governors**

Last updated: December 2024

In brief, the different categories of governors are: Parent governors: Selected by election/appointment if insufficient people stand for election and drawn from parents and carers of children at the school. Staff governors: Selected by election...

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• **Disclosure and barring service (DBS)**

Last updated: April 2024

All employees in schools are subject to checks by the DBS. DBS guidance for Ealing schools (pdf) - August 2017. Guidance on who needs DBS disclosure and how to meet Ofsted requirements. DBS checklist overview (pdf) - August 2017. Brief...

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• **Teacher and leadership generic job descriptions**

Last updated: May 2025

The following generic job descriptions/person specifications for school leaders have been developed: All documents are in Microsoft Word format and open in a new window. primary assistant headteacher (AHT) inclusion primary assistant headteacher (...)

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• **Grant funding criteria and budget for voluntary sector organisations**

Last updated: June 2024

Name of grant: Race equality in education: Building collaborative relationships between parent/carers and schools. Grant award for voluntary sector organisations. Total fund of £50,000 for one year from October 2024 to September 2025....

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Time is running out to get free period products for your pupils this academic year - Apply today

Last updated: June 2024

The cost of living crisis has led to the number of UK women struggling to afford period products rising from 12% to 21% in one year. (Action Aid Poll, 2023) Families are being forced to prioritise how they spend their money on essential items and...

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