Developmental language disorder ARP

Last updated: July 2025

Developmental language disorder needs:Cognition and learningLearning may be over 2 years below age related expectations at primary due to the impact of their language and/or speech needs but with the right specialist support will make progress and...

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School business manager profile for Jatinder

Last updated: June 2024

School business manager profile for use by headteachers needing support with SBM duties at their school. Why might you need SBM outreach supportYou have a SBM vacancy and are pending a start date for your new SBMYou have a long term sick SBMYour...

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Teacher appraisals

Last updated: January 2025

Appraisal is a thorough yet supportive and developmental process designed to ensure that all teachers have the skills and support they need to carry out their role effectively. It helps to ensure that teachers are able to continue to improve their...

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Heatwaves

Last updated: August 2023

Heatwave considerations for schoolsDisseminate the HSE check list for school staff to manage thermal comfort in the workplace. Manage premises and their use of fans to increase air flow, water coolers, and air conditioning units...

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Level G descriptor

Last updated: January 2025

Description of needs: Learning difficulties and additional and associated needs that impact significantly on learning and development – possible pathways to accreditation and work.Cognition and learningChildren and young people will have a...

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Support staff performance management and review

Last updated: January 2025

Although there are currently no statutory requirements in place for school support staff, Ealing is committed to equality in the development of all staff. We recommend they also have a performance management process, which complements that of...

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What is the role of the bursar, business manager and resource management advisor

Last updated: February 2025

Read about the different roles and what type of support is given by:School bursarial officerSchool business managerSchool resource management advisorWhat is the role of a school bursarial officer?The school bursarial service are a team of...

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Admin staff and school business managers

Last updated: November 2024

Administrative assistantsAdministration assistants perform a wide range of office support duties including data entry, photocopying, filing and answering the phone as well as aspects of school finance.School administrator level 1: scale 4Job...

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Level C descriptor

Last updated: January 2025

Description of needs: Very early developmental co-existing profound learning difficulties, and ASD / Social communication difficulties plus additional needs. Physical and sensory needs around coordination and sensory processingCognition and...

Codes of practice (COPs) and risk assessment

Last updated: June 2025

Health and safety checklistsSchool premises health and safety and welfare inspection checklistHealth and safety checklist for classrooms (HSE website)Leading sensible health and safety management in schools - HSE (HSE website)...

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<u>« first previous1234</u> 5 6789 ... next last »