

- **Guidance for schools on addressing the concerns of individual staff including risk assessment and support plan, where appropriate**

Last updated: April 2022

Purpose To support the process for staff who have concerns in the present COVID-19 period. These may be regarding underlying health condition or have concerns relating to their age, gender, ethnicity, medical condition, or...

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- **Broad area of needs**

Last updated: August 2023

Cognition and learningCommunication and interactionSocial, emotional and mental health (SEMH)Sensory and physical needsDescriptors of SEN support provision in the four broad areas of SEND (pdf)Cognition and learningDescription of what this...

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- **ARP for Autism / Speech language and communication needs in high schools**

Last updated: June 2024

Cognition and learningAre likely to have a specific diagnosis of Autism. Some will not have a diagnosis as yet, but may be on a diagnosis pathway and / or have a social communication need or a Speech, Language and Communication Need (SLCN) that...

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- **School business manager (SBM) hub**

Last updated: May 2025

By working together, we can find creative solutionsWelcome to the school business hub. The hub will provide information and links to areas that fall under the remit of business functions and include information for all school leaders to support...

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- **Governors visiting schools**

Last updated: November 2021

Individual governors do not have an automatic right to enter the school whenever they wish. However, they need to be able to visit from time to time in order to develop their understanding of the school.These must always be agreed by the governing...

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- **Admin staff and school business managers**

Last updated: November 2024

Administrative assistantsAdministration assistants perform a wide range of office support duties including data entry, photocopying, filing and answering the phone as well as aspects of school finance.School administrator level 1: scale 4Job...

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- **Occupational health**

Last updated: January 2025

As part of our ongoing commitment to maintaining efficient and well-managed services that meet the current and future needs of our workforce, we are pleased to announce that all employees will now be provided with occupational health services by...

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- **Insurance**

Last updated: February 2025

Insurance section is responsible for insuring the council's assets and the insurance arrangements for community and voluntary aided schools.Choose from the following:Insurance policiesInsurance procedures and report formsInsurer risk control...

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- **Induction**

Last updated: January 2025

Writing your school's induction policyEach school should develop a written induction policy based on a set of principles similar to those outlined by the Local Authority. Each school will also develop an induction policy statement that...

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Level B descriptor

Last updated: January 2025

Description of needs: Very early developmental stage profound and multiple learning difficulties (PMLD)Cognition and learningChildren and young people will have a combination of learning, communication, physical and sensory needs (including multi-...

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