

This service is available for Academies and Maintained schools**Description:**

To provide a weekly courier service between Ealing Council and schools signed up to the service. Mail is delivered to and collected from school every Wednesday.

Year Academic year 2020/21

Benefits

A secure and reliable delivery service between schools and the council, including secure delivery of items to leisure and community centres and libraries via the council's post room in Perceval House.

Additional / buy back services

- The contract with Excel Group Services allows for schools to use the courier service for other journeys at a discounted rate.
- Contact the post team for details and costs (see additional contact information section below).

Office hours:

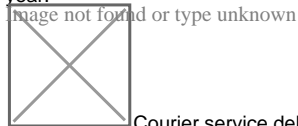
Monday to Friday, 8.30am to 4.30pm.

Planned improvements:

Ongoing process of continued service improvement.

More detailed information:

Due to an increase in fuel prices since the initial contract was awarded, in addition to the smaller number of schools buying into the service and the reduction in courier usage by the council as it takes up smarter working methods; the fee for the schools green bag courier service has increased to £300 per academic year.



[Courier service delivery list 2019-20.pdf \(pdf\)](#)

Provider:

Post, Print and Distribution, ICT & Property Services via a contract with Excel Group Services.

Contact:

- **Daniel Ossei-Nyinaku:** OsseiD@ealing.gov.uk 020 8825 8599

Additional contact information

Post team

Tel: 020 8825 8620

Email: postroomperc@ealing.gov.uk.

Further details:

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- [Yes](#)
- [Neutral](#)
- [No](#)

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