

Action: autumn school census 2023, Thursday 5 October

The 2023 autumn school census date is Thursday, 5 October.

The school census data will be used to finalise funding allocations. It is important that you [check the accuracy](#) of your schools' returns before you submit them.

Based on issues that schools have previously had, we suggest you particularly check that:

- pupils previously in early years provision have their status changed from part-time to full-time
- pupils arriving into reception are recorded correctly and not showing as 'guest' pupils
- dual registered pupils are correctly recorded
- school lunch taken is recorded correctly
- primary schools in London do not record all pupils as FSM unless they have a valid claim
- T Level students are recorded correctly (there are currently known issues with T level related errors in some MIS- we are assured that the MIS suppliers are working on a patch, which will be released shortly)

Our [post-16 interactive census tool](#) can help you understand how schools' data is used to calculate 16 to 19 funding, in support of schools with sixth forms.

Full guidance to help with completing the census [is available](#) on GOV.UK.

If you have any queries about the school census, that you were unable to resolve and the LA cannot assist you with, please use the DfE [service request form](#).