

This is an example of good practice maintenance specifications. It is not exhaustive and should only be used to assist with facilities management or specification of a maintenance contract.

OVERVIEW

- The installation must be inspected and maintained to ensure that it complies with the Lifting Operations and Lifting Equipment Regulations (LOLER) 1998 and related regulations and guidance.
- All work shall be carried out by competent persons, as defined by the regulations.

MAINTENANCE

- All maintenance shall be carried out in accordance with the manufacturers' requirements, specific details as laid out in a written scheme and any other relevant legislation or guidance.
- All maintenance should be logged **in detail** and the site be given a copy of the services sheet(s).

THOROUGH EXAMINATION

- Requirements for thorough examination are described in detail in Lifting operations and lifting equipment regulations (LOLER) 1998 regulation 9.
- The inspection period is usually every six months for people carrying equipment (including roof safety equipment), 12 months for other lifting equipment or at a frequency stated in a written scheme produced by a competent person.
- All recommendations must be completed in the recommended timespan.

CERTIFICATION AND REPORTING

- Upon completion of the thorough examination, provide a report, which shall include:
 - Details of the system.
 - Extent and limits of the inspection.
 - A schedule of results for tests and inspections previously listed.
 - Observations and recommendations for actions to be taken with regards to any damage, deterioration, defects, dangerous conditions and non-compliance with the requirements of the regulations which may give rise to danger.
 - Details of the inspector and organisation.
 - A signed declaration by the operative carrying out the testing, inspection and assessment.