

# Data Collection and Analysis Newsletter

Spring term 2023/2024

*For primary schools*

Welcome to the 2023/2024 spring term edition of the Data Collection and Analysis Newsletter for primary schools. The aim of this newsletter is to communicate relevant issues, changes and improvements in the LA's data collection, analysis, and reporting procedures, as well as to publicise the services and information we offer.

As usual, please can administrators ensure they pass a copy of this newsletter on to their head and assessment lead, so these important updates reach the relevant people in each school.

## Schools Performance and Data Team

The Schools Performance and Data Team continue to provide a variety of services concerning the collection, analysis, and reporting of a range of data including school and pupil performance, inclusion, SEND, Virtual School, alternative provision, and school place planning data.

The team now consists of six staff and remains hybrid, with regular in-the-office days. Personal contact details can be found at the bottom of this newsletter but please continue to use [schoolsdatateam@ealing.gov.uk](mailto:schoolsdatateam@ealing.gov.uk) for general enquiries. Our shared inbox enables any member of the team to pick up urgent enquiries and respond in a timely manner, in the absence of specific area leads.

## Spring school census – thank you!

At the time of writing, all Ealing schools have had their spring census return approved by the LA and authorised by the DfE. Many thanks to all the members of staff who contributed towards the timely return of school census data, and to those who worked with Viktorija to resolve errors and queries over the last few months.

Summer school census day is Thursday 16<sup>th</sup> May 2024. As usual the local authority ask that schools submit their return by **Friday 17<sup>th</sup> May** and notify us if there is likely to be a delay beyond this in making your return. Schools should make dry runs in their MIS in advance of the count day to resolve as many errors and queries as possible as well as to conduct data quality checks. The DfE have additional validation that is only available in the COLLECT system so schools should make a draft submission on COLLECT as early as possible after Thursday 16<sup>th</sup> May to highlight any additional queries from the DfE.

Please remember that children in alternative provision should be recorded on your MIS for submission as part of the termly school census as per this guidance - [Complete the school census - Data items 2023 to 2024 - Guidance - GOV.UK \(www.gov.uk\)](#)

Further information and updates will be made available shortly on the EGfL - <https://www.egfl.org.uk/finance-and-data/data-collection/school-census>.

## Primary Data/Census Leads Group

Earlier in the spring term Ealing primary schools and the local authority school's data team set up a data/census leads group for Ealing primary schools. This is a group where primary schools data/census leads meet, communicate, collaborate and share good practice. Our next meeting will be held on Wednesday 5<sup>th</sup> June from 2pm until 3:30pm and will take place virtually on MS Teams. If you would like to attend this meeting and have not attended previously, please [sign up on this form](#). We will send out invite details just before May half term. Our next meeting will cover items like the summer school census, statutory assessment collections and new attendance guidance amongst others.

## Summer assessment & data collection 2024

A key focus of the team over the next few months is to prepare for the statutory summer assessment collections in June 2024. With the exception of the removal of the statutory return of KS1 teacher assessments data to the local authority, and the new request to send the LA your multiplication tables check (MTC) data, the process remains broadly unchanged from 2023. Although summer assessment is not until June, we strongly encourage schools to start thinking about how and where assessment data is held within your MIS system, and ensuring you fully understand the process and access to DfE systems required for the summer returns.

We want to make schools aware of the collection deadlines as early as possible, to ensure that relevant staff members have sufficient time to prepare and return accurate result files. This is of upmost importance as data returned in June will be published by the DfE in summer performance tables (Key Stage 2), your schools' Analyse School Performance (ASP) reports, and Inspection Data Summary Report (IDSR). The LA can't guarantee the same level of support in data checking and resolving errors and queries for schools who do not submit by the LA deadline.

	Timeline & Deadlines	Submission Process
<b>Early Years Foundation Stage Profile</b>	Submit results to the LA by <b>Friday 28<sup>th</sup> June</b>	Schools should use their MIS system to record EYFSP outcomes in the usual way, export a CTF of the final data and upload as a CTF via the School-to-School system accessed via <a href="#">DfE Sign In</a>
<b>Phonics</b>	Submit results to the LA by <b>Tuesday 25<sup>th</sup> June</b>	Schools should use their MIS system to record Phonics outcomes in the usual way, export a CTF of the final data and upload as a CTF via the School-to-School system accessed via <a href="#">DfE Sign In</a>
<b>Multiplication Tables Check</b>	Submit results to the LA by <b>Friday 5<sup>th</sup> July</b>	Schools should download a CTF results file (available on the MTC portal after results have been submitted) and upload to the LA via the School-to-School system accessed via <a href="#">DfE Sign In</a>

Timeline & Deadlines		Submission Process
<b>Key Stage 2</b>	Submit KS2 teacher assessments by <b>Friday 28<sup>th</sup> June</b>	Schools should submit KS2 TA data directly to the DfE via the <b>Primary Assessment Gateway</b> - <a href="https://www.primaryassessmentgateway.education.gov.uk/">https://www.primaryassessmentgateway.education.gov.uk/</a>

For more information – including updates over the next few months – please visit: [End of key stage assessment data collections | Ealing Grid for Learning \(egfl.org.uk\)](#).

## Resource for Schools: Perspective Lite

We would like to remind all ELP schools that headteachers have been issued a **Perspective Lite** log-in - [Perspective \(angelsolutions.co.uk\)](#). We would like to encourage all schools to log-in and become familiar with the portal, as various pre-populated NCER reports will be made available throughout the year to supplement the bespoke reports the team produce. Furthermore, schools have the capability to freely explore their census and attainment data. If this is something you are yet to use – or need a reminder of your login – please email [franchettim@ealing.gov.uk](mailto:franchettim@ealing.gov.uk). Please note: accounts are by default registered to school heads, but additional accounts can be created.

## School reports on the EGfL

Reports that will be coming up toward the end of the Spring term / start of summer term include you school data summaries, Inclusion dashboards on a page, LA SEN Audit Report, Geographical Report, MTC NCER report, and Spring Census reports.

Reports that have recently been uploaded include the final KS2 attainment report, SEN attainment & attendance summaries and Virtual school attainment & attendance summaries. When reports are published by the team, we put out a news item via the EGFL, so do sign up for weekly gatekeeping emails to make sure you are kept updated - [Gatekeeping news | Ealing Grid for Learning \(egfl.org.uk\)](#)

For any queries or comments on the content of the reports on the school or LA report pages, please contact Jen or Shane. Any queries relating to EGFL logins please contact [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk).

## Additional Support for Schools

We offer a tailored service to schools through buy-back. Schools can also commission the Performance and Data Team to undertake additional analysis or training above and beyond that currently offered.

This buy back service is available for 2023/24 at a cost of £350 per half day (£450 non ELP schools) (or on a pro rata basis), subject to availability and capacity, and can be booked by contacting Jen.

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