Pupil Addresses

The Census validates the address that appears via Focus | Pupil | Pupil Details, Addresses, Modify Address.

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💏 Pupil Details: Stephen Ackton	
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1 Basic Details 2 Registration 3 Addresses 4 Telephones and Email Addresses 5 Family/Home 6 Dietary 7 Medical 8 Ethnic/Cultural 9 Additional Information 10 Welfare	11 School History
12 Parental Consent 13 User Defined Fields	4
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Early Years Attendance Start date End date Mon Tue Wed Thu Fri Sat Sun New	Linked Documents
Patiens	Quick letter
Delete	Data Collection Sheet Send Message
	Student Teacher View
	History
3 Addresses	Reports SEN
History	Exclusions
Current Home Address Details (Not validated)	Behaviour Management
Address 28 Springfield Avenue 😪 🖉 Delete	Timetable Classes
Kempston Bedford	Attendance
Bedfordshire	Dinner Money Financials
MN42 0HU Modify any incorrectly entered details such as House number. Post code etc.	Assessment Communication Log
United Kingdom	Pupil Curriculum
Note	
Start date 01/09/2010 🕵 End date 🕵	
Enter additional address	

If you do not fill in the address details in the required format, it will generate errors and/or queries in School Census, such as:

430 Postcode is missing or invalid.

470 Where Dwelling is present, Street, Street, Locality, Town, Administrative Area or Post Town must also be present

490 Where first line present, at least one other address line must also be present. 535Q Address information drawn from two conflicting formats

This table explains which address items should appear in what fields in SIMS.net:

Apartment	The number or name of the flat, for example 3a, Flat 442 or Ground Floor. If there is an entry in this field we would expect there also to be an entry in the House name or House number fields, and possibly both!
House Name	The name of the block of flats or individual house. Blocks often seem to have 'Court' as part of their name.
House Number	The street number of the single-family dwelling, the sub-divided house or block of flats. There may not be one if there are entries in the Apartment and/or House Name fields, or there may be an Apartment number and House number for the street, or they may be something in all three fields.
Street	If you have entered dwelling details in one of the above fields, a street name is compulsory.
District	It is not compulsory to complete this field, but the sorts of entry we might expect to see locally are things like 'West Ealing', 'Bedford Park' or maybe 'Golflinks Estate'
Town/City	Not compulsory, but entries such as LONDON, or Hanwell, Northolt, Southall are what we would expect to see.
County	Not compulsory. Greater London or Middlesex are examples.
Postcode	A full postcode is mandatory in SIMS and census validation will fail a postcode in an incorrect format.