

## Legal Advice on Employment Matters – Insurance Scheme 2023-24 – how it will operate

The management committee decided to continue with the scheme for 2023/24 on the following basis:

a) To keep the premium the same at £20.00 per employee.

So as an example, a school with 60 employees would pay a premium of £1,200 per year.

b) That a minimum of 40 schools or 2,500 employees elect to join the scheme to make it viable.

c) Payouts under the scheme will be capped at five times the premium (not to exceed £5,000). Costs incurred above the cap, would be met by schools.

d) The scheme will operate from 1st April 2023 to 31st March 2024.

e) The administration charge is increased to £2,000 per year (an increase of £500).

We have been in discussion with colleagues in our legal department to emphasise the need for costs to be kept to a minimum if we are to retain this scheme. In particular we have asked them to look at using more junior level (but still qualified) legal staff to deal with more routine matters.

A copy of the scheme is attached for your information (appendix 3).

If you wish to participate in the scheme for 2023/24, please complete the attached pro forma (appendix 2) and return by e mail to [jbouchier@ealing.gov.uk](mailto:jbouchier@ealing.gov.uk) by 28<sup>th</sup> April 2023.