**Governors monitoring of provision**

**COVID- 19 systems, processes and experience**

*This document is to support Governors to capture the provision that has been in place for children with an Education, Health and Care Plan (EHCP) or on SEN support during lockdown. It is not expected that you ask every question in one go but may want to do a section at a time.*

1. **Key information**

Ask for key data:

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| --- | --- |
| **How many children with plans/SEN support have been in school?** |  |
| **How many keyworker children who have been in school also have SEN?** |  |
| **How many children have been in school who are CIN and also have SEN?** |  |

1. **Risk Assessment**

* What was the risk assessment process?
* Can you talk me through child XXX and the risk assessment process you went through?
* Who made the decision?
* How did you capture the views of the parents and child?
* How did you share/communicate this with the parents?
* Were any parent’s unsatisfied with process and/or outcome?
* Were parents given advice on who to discuss or raise this with, within Ealing?

1. **Provision for children with an EHCP**

* What provision has been in place for children with EHCPs? At school? At home?
* How have you ensured that the children can access the learning? How do you know?
* What has been the focus of the learning? Have you focussed on individual targets?
* Have therapies continued for children? How did this work? Has it been successful?

1. **Adjustments to plans for children**

* Have you needed to adjust any plans?
* Can you talk me through an example? Who was involved in this?
* Were children who have a 1-2-1 support from TA able to receive access to them?
* If so, what was offered and provided?
* If not, why?
* Were parents made aware of who to discuss adjustments with?

1. **Funding**

* Have there been any changes to how you have used funding?
* Did you purchase additional resources?
* How have you used external professionals to support staff and pupils?
* How did you share your resources with pupils?

1. **Annual Reviews**

* How many reviews have taken place? How effective? Any big changes?
* How did you capture parents/child voice?
* How many parents were able to access the on-line meeting?
* Were external professionals able to attend and produce reports for meetings?

1. **Provision for children on SEN Support**

* What provision has been in place for children with EHCPs? At school? At home?
* How have you ensured that the children can access the learning? How do you know?
* How many children were added to SEN register as needs identified during closures?
* How are pupils with no internet access managing /what is being provided?

1. **Communication**

* How has the school communicated with parents/ carers and pupils? Who has been involved?
* How have you supported parents to help their children with home learning?
* How did you communicate with parents who have limited English?
* How did you communicate with parents who have limited access to IT devices/ unable to digital platforms?
* Were staff briefed on ‘keeping in touch guidance?’

1. **Early years**

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| --- | --- |
| **How many Early Help Assessment and Plan EHAP)’s have been initiated?** |  |
| **How many applications to Early Start SEND Inclusion Fund or DAF have been made?** |  |
| **How many ERSA’s have been completed/submitted?** |  |

**What have the challenges been?**

**What is the outcome?**

1. **Transition and returning to school for children with EHCPs and on SEN Support**

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| --- | --- | --- |
| **What are the plans to ensure smooth and effective transition for the children?** | | |
| **Children moving to Year 7:** | **Children new to Reception:** | **Current pupils returning in any year group:** |
|  |  |  |

**How many children will have individual transition plans?**

**How many children who will have a staged return?**

**Will all children have contact with their Class teacher/TA before September?**

1. **Staff**

* How have the staff been supported in ensuring the children’s needs are being met during this time?
* How are teachers / TAs maintaining contact with their pupils, supporting them in their work and managing issues relating to on-line learning and/or in school learning?
* Have staff undergone any training/CPD during this time?
* Do you have contingency plan in case staff members in key roles fall ill? E.g. SENCO

1. **Success Stories:**

* What has worked well?
* Have you been able to record parent feedback that you can share with us?

1. **Lessons Learnt**

* As a school, what do you need to learn from this experience?

1. **Future plans**

* What does the school need to plan for now? What are the plans for the Autumn term?
* What are plans to support behaviour needs, routines and other SEMH needs?

1. **Questions for Governors**

* What have we learnt from this experience?
* How have we supported the SENCO/school leaders during this time?
* Are we comfortable with the balance of care and education that has been provided for the children?
* Do we feel that the school is monitoring effectively the quality of care and learning delivered in school and at home?
* What does the board need to consider for the future? How will funding be affected?
* What if the SENCO is unwell; shielding etc? What provision will be in place?