**Reporting to Governors**

**COVID- 19 systems, processes and experience**

*This document is to support SENCos and school leaders to capture the provision that has been in place for children with an Education, Health and Care Plan (EHCP) or on SEN support during lockdown.*

1. **Key information – children with an EHCP who have attended school during lock down**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **How many children with an EHCP in each year group** | **Nursery** | **Reception** | **1** | **2** | **3** | **4** | **5** | **6** | **Total** |
|  |  |  |  |  |  |  |  |  |
| **Number for each broad area of need** | **Cognition and learning** | | **Communication and interaction** | | **Social, emotional and mental health (SEMH)** | | **Sensory and physical needs** | |  |
|  | |  | |  | |  | |

**Total number of children of key workers with an EHC plan who have been in school:**

**Total number of children who are CIN with an EHC plan in school who have been in school:**

**Total number of children on SEN support who have been in school:**

1. **Risk Assessment**

Explain your risk assessment process – use of Ealing guidance etc.

Ask for specific numbers of assessments conducted?

Were all children on SEN register risk assessed?

1. **Provision for children with an EHCP**

State all the steps/actions the school has taken – include outside agency support too

|  |  |  |
| --- | --- | --- |
|  | **Provision on offer at school** | **Provision on offer at home** |
| **Education** |  |  |
| **Health** |  |  |
| **Care** |  |  |

1. **Adjustments to plans for children**

Explain any adjustments to plans you have made (an overview in whichever way you see fit), how many plans have been adjusted etc. This section will look different according to how many children you have.

*You may wish to give a couple of examples, or simply say see XXXXXX individual risk assessment/adjustment plan/notes*

*Share how many children with a 1-2-1 were accessing their usual TA either directly in school or at home.*

1. **Funding**

Any changes to how you have used funding - how have you delegated, are top-up resources/funding being used efficiently and effectively?

Number of additional devices purchased directly by school?

Number of devices school received from grant funding/LA?

Number of children who received devices?

1. **Annual Reviews**

How many reviews have taken place? How effective? Any big changes?

1. **Provision for children on SEN Support**

State all the actions taken/support offered

|  |  |
| --- | --- |
| **Provision at school** | **Provision at home** |
|  |  |

1. **Communication**

Explain how the school has communicated with parents/ carers and pupils:

What communication did you use? Tick all that apply

Phone

Email

Zoom or other video platform

Digital application e.g. Class Dojo

Other (please state)

1. **Early years**

|  |  |
| --- | --- |
| **Number of Early Help Assessment and Plan (EHAP)’s that have been initiated based on a child’s SEND** |  |
| **Number of applications to Early Start SEND inclusion fund or DAF:** |  |
| **Number of ERSA’s that have been completed/submitted:** |  |

**Any comments/follow up information:**

1. **Transition and returning to school for children with EHCPs and on SEN Support**

|  |  |  |
| --- | --- | --- |
| **Provide details of actions/plans for:** | | |
| **Children moving to Year 7:** | **Children new to Reception:** | **Current pupils returning in any year group:** |
|  |  |  |

**Number of children with individual transition plans:**

**Number of children who will have a staged return:**

1. **Staff**

How have the staff been supported in ensuring the children’s needs are being met during this time? CPD?

1. **Success Stories:**

What has worked well?

1. **Lessons Learnt:**

What do you need to learn from this experience?

1. **Considerations for the future/summer holidays/autumn term:**

What are your current and future plans? What are plans to support behaviour needs, routines and other SEMH needs?