# Example resident reminder

Dear Neighbours,

[INSERT NAME OF SCHOOL] PlayStreets: [INSERT DATE]

We have an exciting event happening here on [INSERT DATE]. Following council approval and as per our resident consultation, our school is holding its first ever PlayStreet in [INSERT ROAD NAME] when we will be reclaiming the street for play and fun!

The idea is to create a traffic-free space for children to play together, and for the adults to be able to chat together too. The road will be closed to through-traffic. It takes place at [INSERT TIMING AND DATE]. We really hope you will be able to join us.

Here is some more information about how the event will run:

* Children get to play in the street – for example riding scooters and bikes, skipping and chalking, and playing ball games.
* Parents are responsible for their children, as on any other day.
* Residents do not have to move their car – but if you don’t mind doing so then please go ahead as it will create more room for play.
* Residents have stewarded vehicle access. Please tell a steward (they will be at the barriers in high-viz) if you wish to drive in or out so they can clear children off the road first and escort you safely at walking pace/5mph. Deliveries and visitors to your house also have stewarded access.

We are also running sessions on the following dates/times during this academic year:

[INSERT DATES AND TIMES OF OTHER SESSIONS]

If you’d like any more information, please contact [INSERT NAME & CONTACT DETAILS OF ORGANISER]. Look forward to seeing you on [INSERT DAY]. We think it will be a lovely opportunity for the children to play and let off steam and for us all to come together.

[INSERT NAME] Head teacher/ or PTA member as appropriate