

OUR LOCAL OFFER – FACT FINDING GAP TASK

Ealing Local Authority provides an information resource for children, young people and families living with additional needs and disability in the London Borough of Ealing which can be found at: [SEND Local Offer](#). However you may also wish to complete your own Local Offer which captures the information relating to how you meet the needs of the children and families within your community i.e. disabled access.

Setting Details (Name, address, telephone number, email address and website address if applicable)
What service do you offer? (Day care, operating hours, holiday/breakfast clubs, stays and play, etc.)
Are you a registered setting and if so with which regulatory body? (Ofsted)
Where is your service?(What geographic area does it cover, how many rooms do you have?, is it on a local bus/tube route, is there car parking, disabled spaces, do you have a sensory room etc.?)
What needs does your setting aim to offer for children with SEND and their families? (How inclusive is your setting?, how do you meet individual needs? Is there a named SENCO? Do you link up with other services i.e. children's centre? How do you monitor and track progress? Can you complete an EHAP? Do you know when to refer a child?)
What outcomes does your setting aim to achieve for children with SEND and their families? (Stay

and play session, Involving Fathers, Home visits, support with referrals and EHC's, effective transitions)

How is your service made fully accessible to children with SEND and families e.g. facilities and support from staff (accessibility of your building, ramps, toilets, cloakrooms, nappy change facilities, sensory/quiet areas, sleep/rest areas, a private space for parents meetings.....ability to make reasonable adjustments)

How do you communicate with children with SEND and their families (face to face daily conversations, day sheets, key person system, parents evenings, Makaton trained staff, visual cues, EAL signage, learning journeys, newsletters, information in different languages)

What training or experience have your practitioners had in supporting SEND/Inclusion? (Makaton, SENCO leadership, Understanding behaviour, Ofsted Evaluation schedule, Attention Autism, PALS, SEAD, ELDP, PCI)

Who can I contact if I have a compliment, concern or complaint about your service?

What future plans do you have for developing the SEND/Inclusion provision of your setting? (this could include building improvements, changes, indoor/outdoor environment, training, links with specialists)

Where is your Local children's centre and who is your Locality lead, what do they offer and how have you linked up with them?

Who is your Early Start contact?

How do you signpost other services in your setting? (signposting board/area/ newsletter/leaflets/events/network/parents groups/local offer posters etc.?)

Do you use the Strategies for Intervention tool and if so are there any particular strategies you regularly use i.e. PALS, Attention bucket?

Any other considerations for the Local Offer?

Actions

