

## Process flowchart: What to do if there is a suspected or confirmed case of COVID-19 in an early years setting

Scenario 1: Child or staff member develops symptoms of COVID-19 (fever>37.8 OR continuous cough OR loss of taste and / or smell) while at home

Scenario 2: Child or

staff member develops

symptoms of COVID-

19 (fever > 37.8 OR

continuous cough OR loss of taste and / or

smell) while at the

early years setting

Early years provider to advise that staff member or child should:

- not return to the setting for at least 7 days and should follow guidance for households with possible coronavirus infection.
- get tested as soon as symptoms start via the NHS testing website or calling 119



They must be sent home and advised to follow the guidance for households with possible coronavirus infection.

If a child is awaiting collection, the early years provider should also follow guidance on implementing protective measures in education and childcare settings.

COVID-19

Scenario 4: Staff member or child is a close contact of someone who has tested positive for COVID-19 (but does not live in the same household) and has been told to isolate via NHS Test and Trace

The child or staff member must stay at home and not come to the early years setting. The symptomatic household member should get tested and everyone in the household should follow the guidance for households with possible coronavirus infection.

The child or staff member must stay at home and not come to the early years setting, and should follow guidance for contacts of people with possible or confirmed coronavirus who do not live with the person including isolation for 14 days

Early years provider to:

- Follow guidance on cleaning
- Inform Ealing Council (contact Ealing Family Information Service 020 8825 5588. children@ealing.gov.uk)
- Consider informing parents of children in the relevant 'bubble' that a child or staff member has developed symptoms of COVID-19 (if was at the setting during the 'infectious period' 48 hours before and whilst symptomatic), but they are not required to self-isolate.
- Ensure stock of PPE in case further symptomatic cases on site
- Await test results (48-72 hours)

YES

Does a child or

staff member

develop

symptoms in the

next 14 days?

Does the child / staff member test positive or negative for COVID-19?

**Tested** positive

Early years provider to:

- Contact Public Health England London Coronavirus Response Cell (LCRC) on 0300 303 0450
- Inform Ealing Family Information Service: 020 8825 5588, children@ealing.gov.uk and the

Council's public health team (publichealth@ealing.gov.uk).

Public Health England will work with the early years provider to:

- · Undertake a risk assessment
- · Identify and notify close contacts (e.g. children and staff within the relevant 'bubble') of the need to follow guidance for contacts of people with possible or confirmed coronavirus who do not live with the person including isolation for 14 days
- · Identify any further actions needed

results (if they have already been informed of the symptomatic case)

Staff members or children can return to the early years setting if they are well, with no fever for 48 hours\*

Consider informing parents of negative test

\*If staff member / child has previously been identified as a close contact of someone who has tested positive for COVID-19 (and has entered this flowchart via scenario 3 or 4), they still need to complete the 14-day isolation period. They can return to the early years setting after 14 days if they are well and have had no fever for 48 hours.

## What is a contact?

Tested

negative

A 'contact' is a person who has been close to someone who has tested positive for COVID-19 anytime from 2 days before the person was symptomatic up to 7 days from onset of symptoms (this is when they are infectious to others). For example, a contact can be:

- people who spend significant time in the same household as a person who has tested positive for COVID-19
- a person who has had face-to-face contact (within one metre), with someone who has tested positive for COVID-19, including:
  - being coughed on
  - o having a face-to-face conversation within one metre
  - o having skin-to-skin physical contact, or
  - o contact within one metre for one minute or longer without face-to-face contact
- a person who has been within 2 metres of someone who has tested positive for COVID-19 for more than 15 minutes
- a person who has travelled in a small vehicle with someone who has tested positive for COVID-19 or in a large vehicle or plane near someone who has tested positive for COVID-19.

Any children or staff members who go on to develop symptoms should inform the early years provider as soon as possible and the provider should return to the start of this flowchart.

Public Health England will work with the setting to implement any further measures.

After 14 days, if children or staff members do not develop symptoms, they can return to the early years setting.

Scenario 3: Household member of staff or child develops symptoms of

No further action – after 14 days the child or staff member can return to the setting