



## Arrangement for services returning from September 2020

Here are the service return arrangements for September 2020:

Team/service	Remote working	School visits	Essential visits
Attendance and children missing education (CME)	Virtual school visits for staff and parent meetings via Teams / Skype		
Behaviour and inclusion consultants		Visits and support for pupils to resume following individual risk assessments	
Child performance licences	All activities to continue via Teams/Skype/email/phone		
Ealing education centre	Most training for schools to be delivered remotely until November subject to consultation in late Sept	NA	
Ealing music service	Music services to be delivered using remote technology		To be reviewed end Oct.
Elective home education monitoring	Remote working		
ELP senior leaders	Remote working unless school visit deemed necessary	By specific arrangement with schools where required	
Educational psychology service (EPS) and SENSS	Wherever possible meetings, reviews and consultations with staff continue online	Assessments/interventions which require to observe in class/group and assess or individually.	
Governor services	Remote delivery		
Health improvement team	Remote working unless school visit deemed necessary		
Looked after children (LAC) teachers	Remote working unless school visit deemed necessary		
NQT adviser	Remote working unless school visit deemed necessary		
Occupational health team	No plans currently for referrals or face to face consultations with Doctor or OH advisers so will continue as remote working	Attend school sites to administer vaccinations. There is a separate and detailed service recovery document being drafted. OH staff will be subject to council and school RA processes	

Team/service	Remote working	School visits	Essential visits
Projects delivery unit	Majority of projects delivery activities including meetings to continue via Teams/Skype	Health & safety, security and emergency response matters and miscellaneous issues which can't be dealt with remotely.	
Pupil support - free school meals and travel assistance	Majority of activities, including meetings, to continue via Teams/Skype/ email		
School improvement associates		School visits by arrangement as appropriate for priority schools starting October.	Securing good programme termly meetings to be hosted at EEC or at school
School partnerships and enrichment team	Remote working unless school visit deemed necessary		
Schools bursarial service	Majority of activities, including meetings, to continue via Teams/Skype/ email	School visits if the work can't be done remotely and subject to council and school RA process	
Schools HR consultancy team	Majority of activities including meetings to continue via teams/Skype and email	Attend school sites if there is a specific need (e.g. complex casework, hearing) and subject to council and school RA processes	
Schools HR operations team	Team will continue to work remotely		
Schools HR payroll and iTrent teams	Teams will continue to work remotely		
Schools HR pensions team			
Schools property health & safety	Majority of LA schools H&S security and emergency response activities including meetings to continue via Teams/Skype  Health and safety training for Head teachers, SBM's and Governors using MS Teams or similar	Health & safety, security and emergency response matters which can't be dealt with remotely.  Health and safety audits under the current SLA brought over from corporate health and safety. This involves looking at onsite records.  Health and safety inspections where these can't be done remotely.	
Schools property PFI	Activities including meetings to continue via Teams/Skype	Health and safety /miscellaneous/ad hoc issues which can't be dealt with remotely	
Schools property school meals	Activities including meetings to continue via Teams/Skype	Health and safety matters which can't be dealt with remotely	

Was this page useful? Teams service	Remote working	School visits	Essential visits
<ul style="list-style-type: none"> <li>• Neutral</li> <li>• No</li> </ul>			
<p>Last updated: 18 Sep 2020</p> <p>Social work teams</p>	<p>Some further return to Perceval House and Greenford Service Centre as well as remote working</p>	<p>Where absolutely necessary to see child or young person and will be subject to Council and school RA processes</p>	
<p>Special educational needs assessment service (SENAS)</p>	<p>Continue to work remotely and hold panels and Annual Reviews through Teams. Review after half term</p>	<p>Will attend school sites if there is a specific need (eg complex casework) and subject to Council and School RA processes</p>	
<p>Special school/ transport hub</p>	<p>Activities, including meetings, to continue via Teams/Skype/ email</p>	<p>Potential spot checks on transport providers where we receive complaints - particularly where there are new providers</p>	
<p>Travel assessment</p>	<p>Activities, including meetings, to continue via Teams/Skype/ email</p>	<p>With agreement of special schools - to discuss travel reassessment with parents if possible</p>	