

## ECT quality assurance

Here is the Ealing quality assurance (QA) process:

A school is likely to be chosen for quality assurance if:

- No QA process took place in the last three years
- The headteacher and ECT lead are new to the role
- There is a high number of ECT's or ECT's qualified through a quicker route such as assessment only
- serious issues with ECT procedures were identified in the previous academic year or the school is in the requires improvement Ofsted category
- Low retention of ECTs
- High rate of retention or where excellent practices are identified

Special circumstances when the QA may take place includes cases when a school:

- has requested reduction of the induction for an ECT
- has an ECT at risk, on an extension or raises concerns about their induction
- is judged as inadequate by Ofsted but needs to fill vacancies
- has capacity issues that affect ECT induction

Ealing quality assurance process of ECT's involves:

Documentation sampling evidence:

- School's ECT induction policy
- Evidence of the ECF programme
- ECT timetables
- Support provided for mentors
- Action plans/ individualised programmes for each ECT
- Progress review records via ECT manager
- Dates of weekly mentor - ECT meetings
- Observation of ECT's teaching - notes with feedback
- QA self-evaluation completed by headteacher

### During the QA visit

- Interview with the headteacher and lead for ECT induction and where possible chair of governors/ GB rep
- Interview with mntors and induction tutors
- interview with ECTs
- Looking at the evidence, where possibe conduct a learning walk in the classroom of ECTs

### In special circumstances

- Monitoring visit where there are concerns or ECT extension
- A school judged inadequate by Ofsted but needs to fill vacancies. Report will be shared with HMI
- A school has capacity issues that affect ECT induction
- If necessary, when considering a reduction
- Notes of the visit will be provided after the meeting

### Concluding the QA process

#### If the AB is satisfied with the evidence

- The AB will issue a summary report within 20 days highlighting good practice and providing suggestions and recommendations where necessary
- The school will be encouraged to share their good practice with other schools via ECT events, ECT manager and case studies.
- Support will be offered in needed.
- If the AB is not satisfied with the evidence provided by the school, it will request additional evidence.

#### If the AB is not satisfied with the evidence

- The AB will request a school visit to explore evidence and reach a conclusion regarding induction process, highlight where there is good practice as well as identify areas for improvement and school's needs for support from AB
- The visit will help safeguard the school from challenges nd problems that can arise as a result of incomplete processes
- If there are concerns / areas for development, the AB and headteacher will agree a follow up visit for the next terms.

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